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MINUTES

HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING

Tuesday May 4, 2021 2:00 p.m.

Remote Meeting via Webex Event

1) CALL TO ORDER

Present: Commissioner Cecilia Chung (arrived at 3:01pm)
Commissioner Edward Chow, MD, Member
Commissioner Dan Bernal, (left at 3:01pm)

The meeting was called to order at 2:02pm. Commissioner Chow chaired the meeting.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF APRIL 6, 2021.

Action Taken: The Committee unanimously approved the April 6, 2021 minutes.

3) MONTHLY CONTRACTS REPORT

Michelle Ruggels, Director of the SFDPH Business Office, presented the report.

Commissioner Comments:

Regarding the UCSF Alliance Project contract, Commissioner Chow asked if there is a quality measure beyond client feedback. Dean Goodwin, Assistant Director of HIV Health Services, stated that each client has a treatment plan which includes use of psychological scales and clinical objectives.

Regarding the Health Advocates contract, Commissioner Chow asked if the DPH payments to vendor are based on performance. Ms. Ruggels stated that this is correct.

Commissioner Bernal asked what mechanism is used for the vendor to act on behalf of clients. Ms. Ruggels stated that a form is completed and signed by the client or client's guardian or legal representative.

Regarding the CUSF Child and Adolescent Services contract, Commissioner Bernal asked if the services are provided without regard to immigration or documentation status. Ms. Ruggels stated that this is correct.

Regarding the Heluna Health contract, Commissioner Chow asked for recent contract monitoring information. Ms. Ruggels stated that the vendor performed so well in its FY18/19 monitoring process that they had a waiver for the FY19/20 monitoring process.

Regarding the Heluna Health SFHN/MCAH contract, Commissioner Chow asked if new programs are being added to an existing contract. Ms. Ruggels stated that additional funds from the Board of Supervisors are being added.

Regarding the Felton Institute contract, Commissioner Chow asked why the contract is retroactive. Ms. Ruggels stated that Felton Institute merged with San Francisco Suicide Prevention and the date of the contract corresponds with the date of the merger. She noted that the additional funds derive from the Board of Supervisors to assist with the infrastructure needs due to the merger.

Regarding the HealthRight360 Isolation and Quarantine Hotel Support contract, Commissioner Chow asked why this contract is 33% higher than the last contract. Ms. Ruggels stated that the last contract was not for a full year; this contract is for 12 months.

Action Taken: The Committee recommended that the full Health Commission approve the report.

- 4) **REQUEST FOR APPROVAL OF THREE NEW CONTRACTS FOR AS-NEEDED FACILITIES MAINTENANCE SERVICES IN THE FOLLOWING SERVICE AREAS: FOR LANDSCAPING SERVICES, WITH EMPIRE LANDSCAPING INC; FOR MODULAR FURNISHING SERVICES, WITH WICKMAN DEVELOPMENT AND CONSTRUCTION AND CORNER OFFICE INC.; FOR TERMS OF MARCH 1, 2021 THROUGH FEBRUARY 29, 2024 (36 MONTHS).**

Michelle Ruggels, Director of the SFDPH Business Office)

Commissioner Comments:

Commissioner Bernal asked for verification that the approval would give contractors on the list an opportunity to bid on work depending on the DPH need. Terry Saltz, ZSFG Capital Projects, stated that this is correct.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MEDLINE INDUSTRIES INC. TO PROVIDE BULK DISTRIBUTION SERVICES FOR A BROAD RANGE OF MEDICAL/SURGICAL AND LABORATORY SUPPLIES TO BE USED BY THE DEPARTMENT IN THE PROVISION OF SERVICES. THE TOTAL CONTRACT AMOUNT IS \$115,072,061 WHICH INCLUDES A 12% CONTINGENCY AND A HOLDOVER OPTION TO EXTEND THE CONTRACT FOR 1 YEAR. THE TERM OF THE CONTRACT INCLUDING HOLDOVER OPTION IS FOR THE PERIOD JULY 1, 2021 TO JUNE 30, 2027 (72 MONTHS).**

Michelle Ruggels, Director of the SFDPH Business Office)

Commissioner Comments:

Commissioner Chow thanked staff for the efficiencies that this contract brings the department.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH MEDLINE INDUSTRIES INC. TO PROVIDE LOW UNIT OF MEASURE (LUM) DISTRIBUTION SERVICES FOR A BROAD RANGE OF MEDICAL/SURGICAL AND LABORATORY SUPPLIES TO BE USED BY THE DEPARTMENT IN THE PROVISION OF SERVICES. THE TOTAL CONTRACT AMOUNT IS \$178,218,296 WHICH INCLUDES A 12% CONTINGENCY AND A HOLDOVER OPTION TO EXTEND THE CONTRACT FOR 1 YEAR. THE TERM OF THE CONTRACT INCLUDING HOLDOVER OPTION IS FOR THE PERIOD JULY 1, 2021 TO JUNE 30, 2027 (72 MONTHS).**

Michelle Ruggels, Director of the SFDPH Business Office)

Commissioner Comments:

Commissioner Chow thanked staff for the efficiencies that this contract brings the department.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 7) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH SOCIALISSIMA, LLC, IN THE AMOUNT OF \$159,040 (INCLUDING CONTINGENCY), TO DEVELOP A MASS PUBLIC HEALTH CAMPAIGN FOR THE COVID-19 VACCINES FOR THE DEPARTMENT OF PUBLIC HEALTH (DPH) FOR THE TERM OF APRIL 1, 2021 THROUGH SEPTEMBER 30, 2021 (6 MONTHS).**

Michelle Ruggels, Director of the SFDPH Business Office

Commissioner Comments:

Commissioner Chow asked for more information regarding the “up to six languages” contract language. Naveena Bobba, MD, Deputy Health Director, stated that the languages used in videos will depend on the target populations. This will be determined through a needs assessment.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 8) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH THE SAN FRANCISCO AIDS FOUNDATION, IN THE AMOUNT OF \$761,600, (INCLUDING A 12% CONTINGENCY), TO IMPLEMENT A LOW THRESHOLD STREET-BASED SERVICE DELIVERY MODEL TO REDUCE NEGATIVE HEALTH IMPACTS, AND REDUCE FATAL OVERDOSE RISKS AMONG PEOPLE WHO USE DRUGS FOR THE TERM MARCH 1, 2021 THROUGH JULY 31, 2025 (4.42 YEARS).**

Michelle Ruggels, Director of the SFDPH Business Office)

Commissioner Comments:

Commissioner Chow asked how this program works on a practical level. Eileen Loughran, Health Program Coordinator, stated that services are provided via mobile phones and van service. Participants are given a phone to use for these services.

Commissioner Chung asked why the Mission district is not included in the catchment area. Ms. Loughran stated that the situation on the street shifts frequently and the DPH preferred to allow flexibility for the program to respond to emerging needs.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 9) REQUEST FOR APPROVAL OF A NEW CONTRACT WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC., DBA HELUNA HEALTH, IN THE AMOUNT OF \$323,725 (INCLUDING CONTINGENCY), TO PROVIDE PROGRAM AND SUPPORT SERVICES FOR THE DEPARTMENT OF PUBLIC HEALTH (DPH)'S ROBERT WOOD JOHNSON FOUNDATION FUNDED EVALUATION OF SPECIFIC COMPONENTS OF THE SAN FRANCISCO STREET CRISIS RESPONSE TEAM (SCRT) FOR THE TERM OF DECEMBER 15, 2020 THROUGH JUNE 14, 2022 (18 MONTHS).**

Michelle Ruggels, Director of the SFDPH Business Office)

Commissioner Comments:

Commissioner Chow asked if there will be updates before the end of the contract. Dr. Phillip Coffin, Director of DPH Substance Use Research, stated that it will take 18 months to collect and analyze the data.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 10) REQUEST FOR ANNUAL ADVANCE APPROVAL OF THE DPH ADMINISTRATIVE CODE, CHAPTER 21.42 CONTRACT LIST**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Commissioner Chung asked for verification that by approving the list, the Commission is not approving any specific contract, but instead a list for vendors who could be used for sole source contracts in the next year, if needed. Mr. Ruggels confirmed that this is correct and added that any contracts would be brought to the Committee for review and to the full Health Commission for approval.

11) EMERGING ISSUES

This item was not discussed.

12) PUBLIC COMMENT

There was no public comment.

13) ADJOURNMENT

The meeting was adjourned at 3:31pm.